

Good afternoon-

The recent PDA contract requires all PDA employees to be enrolled in the 457-Deferred Compensation program at the rate of one percent (1%) of their pre-tax wages.

The contract language requires the County to automatically default your election and enroll you in 1% of the 457 Deferred Compensation program. However, you are able to opt out (waive) or voluntarily change the amount to greater than or less than the default 1% in alignment with the plan guidelines or amount limits as allowed by the IRS code.

For those individuals who do not waive the default 1%, the pre-tax deduction will begin the second paycheck in August 2019 and will be invested in the Mass Mutual target fund associated with the employees' date of birth unless you wish to change your investment options by contacting our Mass Mutual Representative, Patrick Washington, at 888-593-0259.

A Workday event will be launched for you to process in your inbox no later than August 12, 2019. If you wish to waive, keep and/or increase the defaulted 457 Deferred Compensation enrollment of 1%, please log into your Workday account and process the task assigned to you in your Workday inbox. You can find this task by clicking on your inbox in Workday. Events that are not processed by August 12, 2019 will automatically default into the 1% enrollment.

We created Step by Step instructions and we also want to offer personal help if needed.

If you have any additional questions or need assistance with your Workday event, please contact Benefits at 650-363-1919 or email at [benefits@smcgov.org](mailto:benefits@smcgov.org).

Kind Regards,

**Benefits Division**

(650) 363-1919 | (F) 650-599-1573

Office Hours: Monday-Thursday, 7:00a-7:00p

County of San Mateo | Human Resources Department